The Morris Museum curates beauty, experience, thought, and conversation centered in its collections of art, music, history, and science.  Founded in 1913 in Morristown, New Jersey, the Museum serves both a local and international constituency through its wide variety of collections, exhibitions, and performing-arts productions.  With a long tradition of serving its surrounding communities, the Museum provides extensive, family-friendly educational programs, complemented by sophisticated public programming for adults. It also houses the creatively-utilized, 312-seat Bickford Theatre.

The Director of Exhibits is a newly-created position whose goal will be to deepen exhibition content, elevate exhibition design, and broaden exhibition perspectives. He or she will provide curatorial leadership and, as part of the Museum’s senior management team, articulate a clear and unique curatorial voice for the Museum.

The ideal candidate will be looking to take the next step in his or her curatorial career, ready to embrace significant responsibility; an interest in managing a department is a must. This position reports directly to the Executive Director.

**Position:** **Director of Exhibits**

* Full-time, exempt

**Essential Functions:**

* Occupy the role of chief curator, providing curatorial leadership as a member of the museum’s senior management team
* Direct and manage all exhibition programming, as a whole, including production schedules and meetings, coordination with internal and external partners, etc.
* Manage a small curatorial department (one collections manager, one curatorial assistant, plus installation volunteers) to mount 6 large exhibits annually, with additional exhibitions in several smaller spaces
* Quickly grasp the current, broad scope of the Museum’s collections, and creatively explore opportunities to bring this diversity into dialogue across disciplines
* Balance the needs of maintaining the Museum’s family-friendly history, with a growing emphasis on sophisticated programming in the visual arts
* Participate in the methodical refinement of the Museum’s scope of collections
* Explore new programming directions, if identified in the Museum’s current planning process

**Responsibilities:**

* Oversee and manage all exhibition planning for the museum’s active program of changing exhibitions
* Oversee the Museum’s permanent galleries, managing upkeep as needed, and project-manage their reinstallation, long-term, on a schedule tbd
* Maintain awareness of and relationships within the world of museums, art, and culture for exhibition leads
* Liaise with educators, organizers, and jurors, who facilitate pop-up exhibitions from regional partners
* Coordinate production of all exhibition materials, including labels, didactics, and occasional catalogs.
* Prepare and monitor the exhibition budgets

**The ideal candidate will:**

* energetically embrace the opportunity to build a strong curatorial department, explore surprising exhibition themes, and give direction to the Museum’s collections development.
* hold an MA or equivalent in Art History or Curatorial Studies
* have a minimum 7-10 years of curatorial experience, well-grounded in good scholarship, in a museum- or related arts setting
* demonstrate breadth and versatility to breathe creative life into to the Museum’s legacy collections of natural history, ethnography, and historic costumes
* have a strong professional network of peers within museum and artistic communities
* demonstrate experience in managing exhibition projects, from concept to design to installation.
* demonstrate ability to motivate a small team, coordinate group efforts, and participate in installation as needed
* demonstrate a strong design sense. Experience working with guest curators, contract designers, editors, and other needed vendors.
* demonstrate strong writing skills, appropriate for catalog text, grant narratives, and general communication.
* demonstrate experience delivering projects on time and on budget.
* demonstrate a confident, engaging public presence, with the ability to address museum audiences of diverse backgrounds, in both large and small settings, formal or informal.
* demonstrate technological alacrity. High proficiency with Google Suite and Microsoft Office, experience with collections-management software, and a welcoming disposition to embrace and learn new technology as needed.

**Key Relationships:**

* Reports to Executive Director
* Supervises Collections Manager, Curatorial Assistant/s, Curatorial Intern/s, and volunteers (installation assistants, docents, etc.)

**Workplace Requirements:**

* Ability to work occasional evenings and weekends
* Occasional travel for exhibition-related tasks
* Moderate physical exertion during exhibition de/installation
* Ability to pass a background check

***The Morris Museum is an Equal-Opportunity Employer, dedicated to the goal of building a multicultural staff, with a passion to reach and serve our expanding, diverse public. We are also committed to providing reasonable accommodations to employees with disabilities.***

**To apply:**

Applications reviewed as received (deadline: May 15). No phone inquiries. Qualified candidates should submit: 1) a thoughtful letter of interest, 2) a CV, 3) contact information for three professional references, and 4) a statement of salary expectations. These materials must be sent as email attachments to info@morrismuseum.org with “Director of Exhibitions Search” in the subject line. Thank you for your interest.